



United States Department of the Interior  
U. S. GEOLOGICAL SURVEY  
Reston, VA 20192

In Reply Refer To:  
Mail Stop 600

January 12, 2018

Memorandum

To: All USGS Employees

From: Julie V. Wozniak  
Deputy Associate Director for Human Capital

Subject: 2018 Honor Awards Call for Nominations

On behalf of the Deputy Director, the Human Resources Office is requesting nominations for the honor awards listed below. These honor awards are a prestigious recognition that can be granted by the Department for career accomplishments, exceptional support of the Department or bureau mission, and bravery. They are designed to bestow honor on an individual or group of individuals as an official recognition of achievement at all levels of the organization.

Each nomination must be a Word doc attached in the Justification Section of the DI-451 which can be located at <https://webforms.usgs.gov/Lists/Menu/DI.aspx>. If the award is not listed on the DI-451, use the Other Awards box and fill in the title of the award. All nominations should be forwarded through the appropriate supervisory channels and must be endorsed by a member of the Executive Leadership Team (ELT).

The Honor Awards Guide contains all of the information you will need to submit your award nominations. Please refer to this website for information:

<https://www.usgs.gov/humancapital/pc/documents/USGSHonorAwardsGuide.pdf>

**Deadline: Please refer to the following website for Shoemaker Award deadlines and to submit nominations. [Shoemaker Awards](#)**

**Deadline: February to June 1 to [pecora@usgs.gov](mailto:pecora@usgs.gov)**  
**[William T. Pecora Award \(Remote Sensing\)](#)**

**Deadline: March 12 to May 4 to [fgdc@fgdc.gov](mailto:fgdc@fgdc.gov)**  
**[Doug D. Nebert NSDI Champion of the Year Award \(National Spatial Data Infrastructure\)](#)**

**Deadline: March 30, 2018 to Carole DeHerrera (cdeherrera@usgs.gov)**







**[USGS Environmental Achievement Award](#)**

Go to the above site and on the right you will see Document Type: Form (2)  
Please use these 2 forms for instructions and submission of your nomination(s).

**Deadline: April 13, 2018 to Michael Tischler (mtischler@usgs.gov)**

2018 **External** USGS **[Henry Gannett Award \(Topographic Mapping\)](#)**








**Deadline: September 7, 2018 to Carole DeHerrera (cdeherrera@usgs.gov) except where noted**

-  Citizen's Award for Bravery
-  Distinguished Service Award
-  Department's Aviation Safety Award – **Send nominations to the USGS Bureau Aviation Manager, William Christiansen (wdchrist@usgs.gov)**
-  Gary L. Hill Watercraft Safety Award – *New in 2018*
-  Safety & Occupational Health Award of Excellence (for 2018 accomplishments).
-  Valor Award

**Deadline: November 2, 2018 to Carole DeHerrera (cdeherrera@usgs.gov)**

2019 Samuel J. Heyman Service to America Award (Sammie)





**Deadline: December 28, 2018 to Carole DeHerrera (cdeherrera@usgs.gov) except where noted**

-  **[Dallas Peck Outstanding Scientist Emeritus Award](#)** (for Scientist Emeritus volunteers only; DI-451 not required) **Send nominations to Laurel Bybell (lbybell@usgs.gov)**
-  **[Diversity Award](#)**
-  **[Excellence in Leadership and Early Career Excellence in Leadership Awards](#)**
-  Exemplary Act Award
-  John Wesley Powell Award (for private citizens/groups; DI-451 not required)
-  Meritorious Service Award
-  Unit Award for Excellence of Service

**Deadline: Inactive until further notice**

Partners in Conservation Award

**There is no deadline for the following awards; they can be submitted as they occur. Submit nominations to Carole DeHerrera (cdeherrera@usgs.gov) except where noted**

-  Citizen's Award for Exceptional Service (for private citizens/groups; DI-451 not required)
-  Secretary's Commendation Award – *New in 2018*
-  Superior Service Award
-  Other Aviation Awards (Award for In-Flight Action, Award for Safe Flying, Award for Significant Contribution to Aviation Safety, and Airwards) **Send nominations to the USGS Bureau Aviation Manager, William Christiansen (wdchrist@usgs.gov)**

**We ask the ELT Secretaries/Assistants and the AOs to distribute this memo to their respective supervisors and managers so that everyone is made aware.**

Please mark your calendars to allow enough time to gather the information you need in order to write strong nominations, acquire appropriate reviews and signatures, and transmittal by the deadline dates. **Special care should be taken to ensure proper formatting, grammar and spelling before the awards are submitted.**

Reminder – Please do not wait until someone is about to retire to nominate them for an Honor Award. Approval of the write up is only part of the process—certificates and medals can only be requisitioned and processed once the nomination has been signed by the appropriate signatory (SSA/Director; MSA/Assistant Secretary for Water and Science; DSA/Secretary). We will always do our best to accommodate, but cannot realistically ensure the award will be approved and processed in time. Thank you.

If you have any comments or questions or need samples of awards, please contact Carole DeHerrera at [cdeherrera@usgs.gov](mailto:cdeherrera@usgs.gov) or 303-236-9561.